

Activity: Supervisory and Leadership Skills

At this point, you might want to take the time to develop some standard questions for each of your future staff. This may include questions, such as the following:

- > Which position do you feel comfortable taking over for a week?
- > What training have you had recently?
- > Who can fill in for you when you take a vacation?
- > If you were the owner for a week, what change might you consider?

Record your questions here.